Educational Leaders Meeting 31.07.23

Attendance: Sarah, Ann, Nic, Bev, Wendy, Ciara, Sanjina and Becky

Time	Agenda	Follow up
10.00 – 10.15	Welcome, introduction and icebreaker	
10.15- 10.45	What is a challenge you are faced with in your role? Ellenbrook – documentation load and balancing ed leader/practice manager and room leader Alkimos – establishing routine and shifting mindset between roles of ed leader and room leader while Anna is away. Coolamon – educators quickly becoming defensive and not open to constructive criticism, and the poor use of non-contact time. Malvern Springs – getting new, trainee educators onboard with implementing good practices and setting up environments.	
10.45 – 11.00	Goal setting for each service Ellenbrook – setting up and encouraging inviting environments. Alkimos – implementing sustainable practices across the service that are embedded. Coolamon – encouraging engaging environment and care for existing environments Malvern springs – ongoing sustainability project, establishing routine and accountability – Nutmegz PD booked 17th august and has extended invitation to other ed leaders	
11.00 – 12.00	QIP idea sharing All services shared some initiatives their service is undertaking or plans to explore in the near future We looked at the QIP document and unpacked its structure All services agreed upon having a QIP template made up per room so that each room can put down their ideas and directors can put them into the service Qip as necessary. Discussed altering the staff meeting agenda to include time for QIP discussions.	Bev to create QIP plan template on Storypark for each service Follow up meeting to present QIP ideas

12.00-1.00	Lunch / discussions on projects and environments Discussions about staff meetings and using them to be productive, develop the QIP, share educator talents, responsible officer roles etc. Discussed using non-contact time to see other services, remida, contacting community organisations and supporting community participation in the service	